



# Completing the 2020 CMS-2744 Annual Survey



***Thursday, January 28, 2021  
2—3 p.m. Eastern Time***

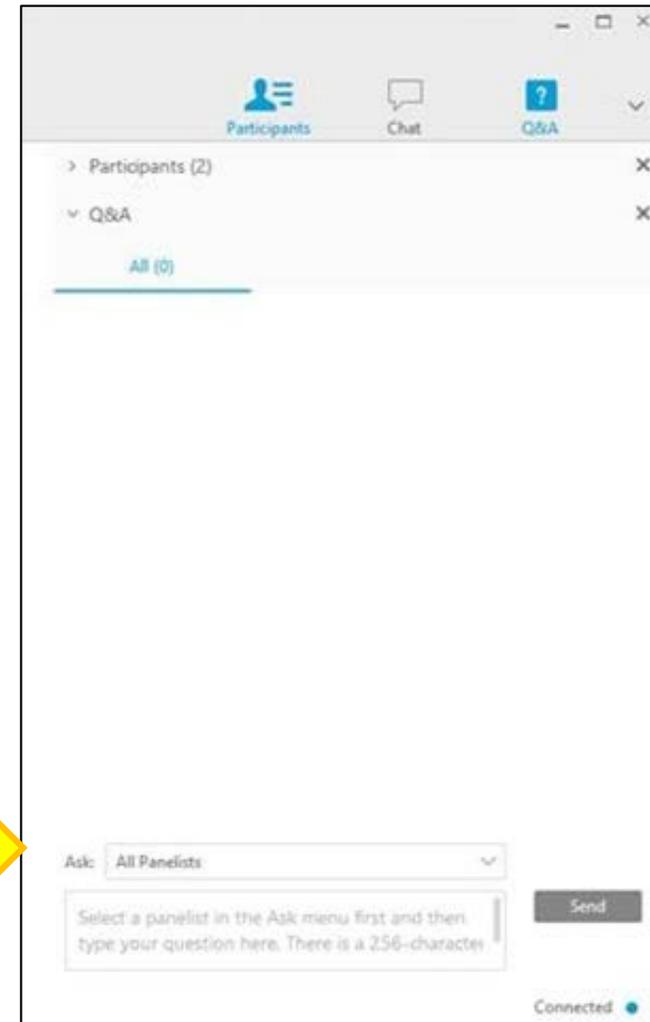
***End-Stage Renal Disease (ESRD) Outreach,  
Communication, and Training (EOCT)***

# Submitting Questions

Type questions in the “Q&A” section, located to the right of your screen.

Send all Q&A questions to “All Panelists”

**Note:** Some questions may require additional research. Unanswered questions may be submitted to [CRAFT@MyCROWNWeb.org](mailto:CRAFT@MyCROWNWeb.org).



# Today's Trainer

**Oniel Delva, MS, CTT+**  
*Communications Director*



**Note:**

Patient data used in this presentation is fictitious.

# Agenda

- CMS-2744 Annual Survey Overview
- Generating and Saving a CMS-2744
- Editing an Existing CMS-2744
- Submitting a CMS-2744
- Submitting a CMS-2744B for a Transplant Center

# CMS-2744 Annual Survey Overview



# What is the CMS-2744 Annual ESRD Facility Survey?

The Annual ESRD Facility Survey is:

- A CMS Office of Management and Budget reporting requirement for all ESRD facilities and Transplant Centers to provide information to CMS
- Designed to collect ESRD facility (2744A) and Transplant Center (2744B) information regarding:
  - Patient Census
  - Treatment Records
  - Staffing Records

# What is the CMS-2744 Annual ESRD Facility Survey? (Continued)

- The information is used to assess and evaluate the local, regional and national levels of medical and social impact of ESRD care and is used extensively by researchers and suppliers of services for trend analysis.\*

\*Federal Register Vol. 75, No. 48 March 12, 2010

# What is Included on a CMS-2744?



## 2744A: Dialysis Facilities

- Facility Information
- Beginning Patient Count
- Additions
- Losses
- Ending Patient Count
- Medicare Status
- Number of Treatments In-Center and Other
- Vocational Rehabilitation Information
- Staffing



## 2744B: Transplant Facilities

- Number of Transplant Patients
- Medicare Status
- Number of Transplants
- Transplant Wait List Count

# Example of CMS-2744A

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
CENTERS FOR MEDICARE & MEDICAID SERVICES

Form Approved  
OMB No. 0938-0447

**END STAGE RENAL DISEASE MEDICAL INFORMATION SYSTEM  
ESRD FACILITY SURVEY (DIALYSIS UNITS ONLY)**

FOR THE PERIOD \_\_\_\_\_

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Facility Physical Address \_\_\_\_\_  
*(if different than mailing address) Suite/Room Street City State/Zip Code*

Number of Dialysis Stations: \_\_\_\_\_ Facility Telephone: \_\_\_\_\_

Facility Ownership Type:  Profit  Non-Profit

Facility Local/National Affiliation/Chain Information \_\_\_\_\_  
*(i.e. Satellite Healthcare, etc)*

Types of dialysis services offered:  
 Incenter Hemodialysis  Peritoneal Dialysis  Home Hemodialysis Training

Does your facility offer a dialysis shift that starts at 5:00 p.m. or later?  
 Yes  No

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**DIALYSIS PATIENTS AND TREATMENTS**

**DIALYSIS PATIENTS**

Patients Receiving Care Beginning of Survey Period			Additions During Survey Period				Losses During Survey Period					
Incenter	Home	Total Fields 01 thru 02	Started for first time ever	Restarted	Transferred from other dialysis unit	Returned after transplant	Deaths	Recovered kidney function	Received transplant	Transferred to other dialysis unit	Discontinued dialysis	Other (LTFU)
01	02	03	04A	05A	06A	07A	08A	09A	10A	11A	12A	13A
			In-center				08B	09B	10B	11B	12B	13B
			Home									

Patients Receiving Care at End of Survey Period												Total Patients
Incenter Dialysis		Self-Dialysis Training				Total Incenter Dialysis	Home Dialysis				Total Home Dialysis	Fields 20 and 25
Hemo-Dialysis	Other	Hemo-Dialysis	CAPD	CCPD	Other	Fields 14 thru 19	Hemo-Dialysis	CAPD	CCPD	Other	Fields 21 thru 24	
14	15	16	17	18	19	20	21	22	23	24	25	26

Patient Eligibility Status End of Survey Period			Hemodialysis Patients Dialyzing More Than 4 Times Per Week			Vocational Rehabilitation				
Currently enrolled in Medicare	Medicare application pending	Non-Medicare	Setting	Day	Nocturnal	Patients aged 18 through 64	Patients aged 65 and older	Patients receiving services from Voc Rehab	Patients Employed full-time or part-time	Patients attending school full-time or part-time
27	28	29	Incenter							
			Home							
						30A	30B	31A	31B	
						32	33	34	35	36

## CMS-2744A Instructions:

<https://www.cms.gov/Medicare/CMS-Forms/CMS-Forms/Downloads/CMS2744A.pdf>

# Example of CMS-2744B

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
CENTERS FOR MEDICARE & MEDICAID SERVICES

Form Approved  
OMB No. 0938-0447

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**END STAGE RENAL DISEASE MEDICAL INFORMATION SYSTEM  
ESRD FACILITY SURVEY (TRANSPLANT CENTERS ONLY)**

FOR THE PERIOD \_\_\_\_\_

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**KIDNEY TRANSPLANTS PERFORMED**

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**PATIENTS TRANSPLANTED  
AND DONOR TYPE**

**TO BE COMPLETED BY  
KIDNEY TRANSPLANT CENTERS ONLY**

Patients who received transplant at this facility
43

Eligibility Status of Patients Transplanted at this Facility During the Survey Period			
Currently enrolled in Medicare	Medicare application pending	Non-Medicare	
		U.S. Resident	Other
44	45	46	47

Transplant Procedures Performed at This Facility			
Living Related Donor	Living Unrelated Donor	Deceased Donor	Total Fields 48 thru 50
48	49	50	51

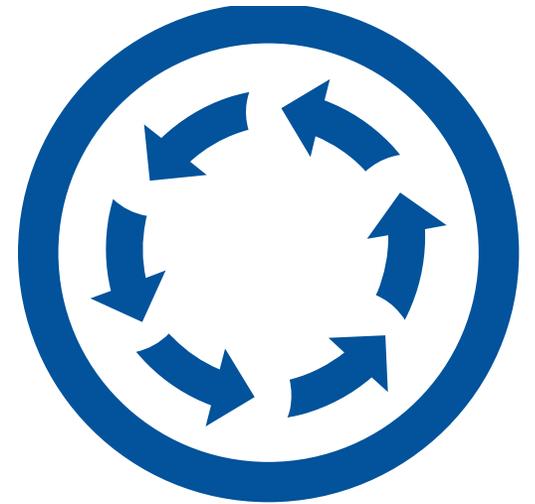
Patients Awaiting Transplant	
Dialysis	Nondialysis
52	53

## CMS-2744B Instructions:

<https://www.cms.gov/Medicare/CMS-Forms/CMS-Forms/Downloads/CMS2744b.pdf>

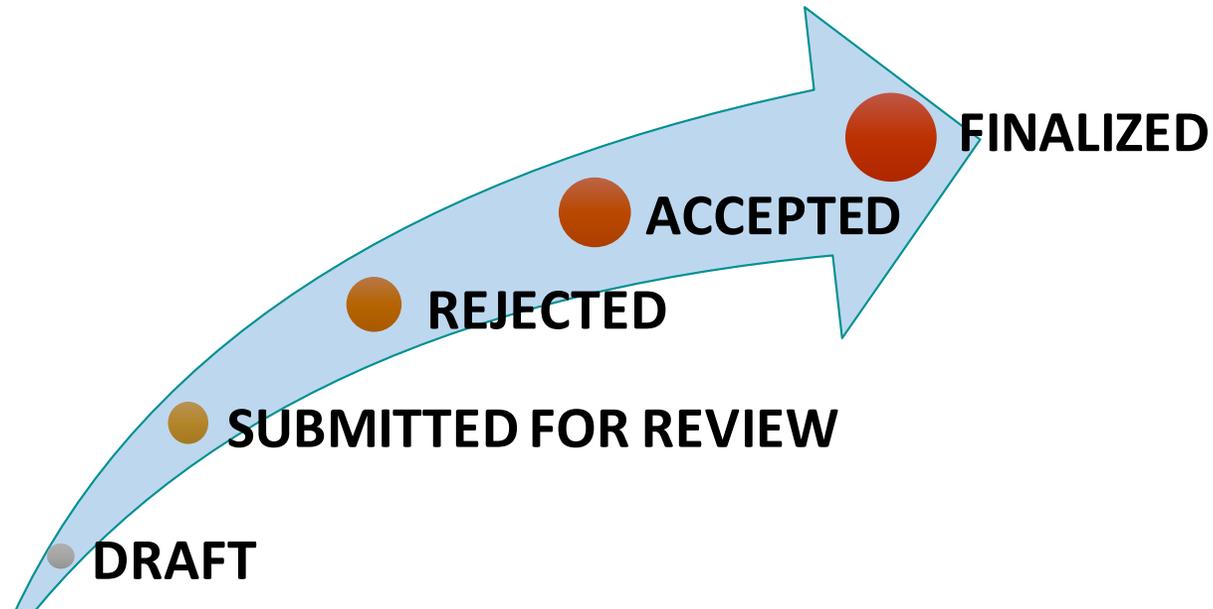
# CMS-2744 in EQRS

- EQRS pulls data from the following screens to pre-populate CMS-2744 fields:
  - Facility Details
  - Patient (Demographics)
  - Admissions
  - Treatments



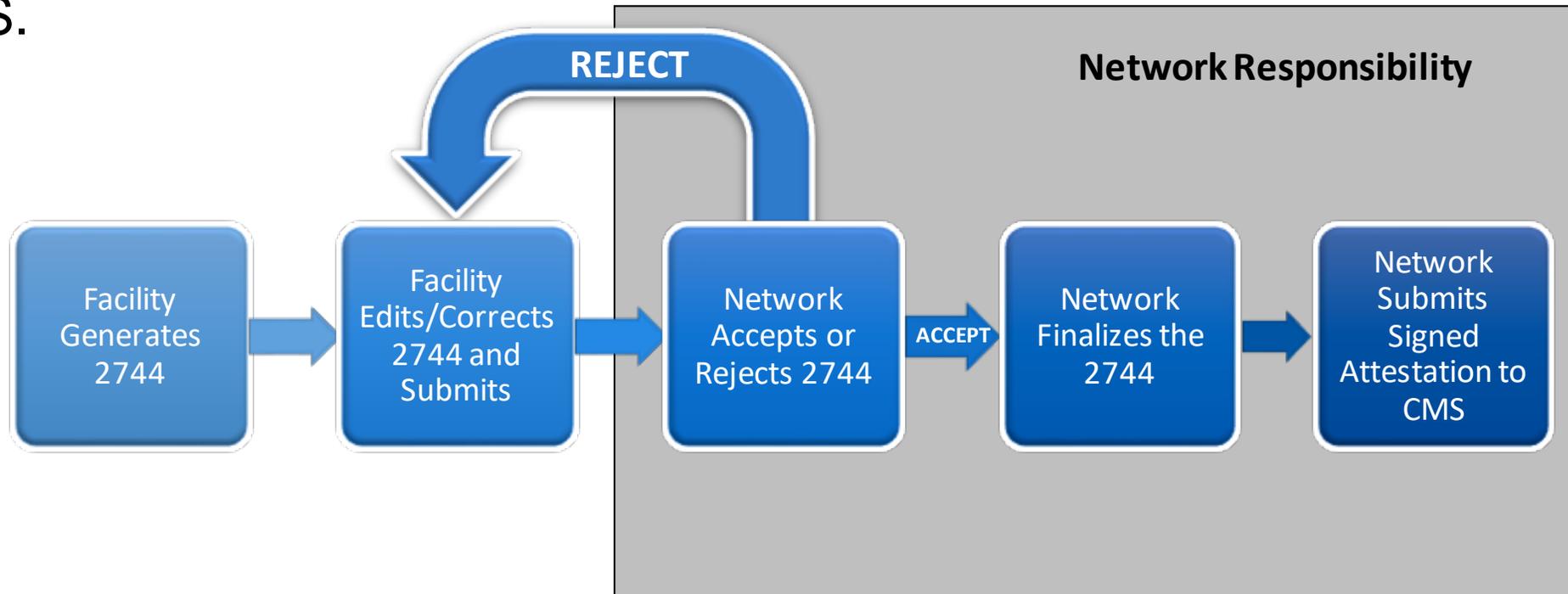
# Getting Started

- Facilities initiate the CMS-2744 completion process in EQRS, by generating a form and submitting it for acceptance by the Network.
- The CMS-2744 form goes through various stages before it is complete. Facilities must monitor their forms' status.
- The form is complete once it is in a “FINALIZED” status.



# CMS-2744 Flow

- ESRD Networks have local submission deadlines to help ensure that CMS-2744 forms are “FINALIZED.”
- The facility generates and submits the CMS-2744 form to the Network for review. The Network accepts or rejects the CMS-2744 and submits it to CMS.



# Generating and Saving a CMS-2744



# Select the Facility by Clicking Change Organization

The screenshot shows the EQRS user interface. The top navigation bar includes the EQRS logo and links for Dashboard, Facilities, Patients, and Reports. The user's name, Emily Sofia, is displayed in the top right corner. A yellow 'Change organization' dropdown menu is open, showing the current organization as '123456 - ABC Dialysis'. Below this, there are three application buttons: 'EQRS/CROWNWeb' (selected), 'REMIS', and 'QIP'. A search bar is provided for finding organizations by CCN or DBA name. A list of organizations is shown below the search bar, with '123456 - ABC Dialysis' highlighted and a mouse cursor pointing to it.

**EQRS** Dashboard Facilities Patients Reports

Emily Sofia

Change organization

Current: 123456 - ABC Dialysis

Select application:

EQRS/CROWNWeb REMIS QIP

Search organization by CCN or DBA name:

Search...

987654 - XYZ Dialysis

123456 - ABC Dialysis

654321 - EQRS Dialysis

**MANAGE ACCESS**

My access

Request access

Pending requests

**PROFILE**

Profile information

**My access**

Click each application to view your approved roles

**CROWNWeb**

[View access](#)

# Click the Form 2744 Link from the Facilities Tab

The screenshot displays the EQRS web application interface. At the top, there is a navigation bar with the EQRS logo on the left and navigation links for Dashboard, Facilities, Patients, and Reports. On the right side of the navigation bar, there is a 'Change organization' button and a user profile for Emily Sofia. Below the navigation bar, the main content area is divided into two sections. On the left, there is a sidebar with 'MANAGE ACCESS' and 'PROFILE' sections. The 'MANAGE ACCESS' section includes links for 'My access', 'Request access', and 'Pending requests'. The 'PROFILE' section includes 'Profile information'. The main content area on the right features a 'CROWNWeb' card with a 'View access' link. A red box highlights the 'Facilities' dropdown menu, which is open and shows three options: 'Search facilities', 'Form 2744', and 'Personnel'. A mouse cursor is pointing at the 'Form 2744' option.

# Click Search for Missing Survey Status

MANAGE FORM 2744

## Manage Form 2744

[? Help](#)

Manage Form 2744

Status Change Updates

The ESRD Facility Survey form (CMS-2744) is used to capture and report facility and patient information related to the operation of each federally approved dialysis or transplant facility.

Facility Search

**Survey Year \*** **Survey Status \*** **Search: \***

2020 ▼  Missing  Existing ABC Dialysis

**Reset** **Search**

# Click Add for Missing Survey

**EQRS** Dashboard Facilities Patients Reports Change organization Emily Sofia

**MANAGE FORM 2744** Manage Form 2744 Status Change Updates

## Manage Form 2744

The ESRD Facility Survey form (CMS-2744) is used to capture and report facility and patient information related to the operation of each federally approved dialysis or transplant facility.

**Facility Search**

Survey Year \* 2020 Survey Status \*  Missing  Existing Search: \* ABC Dialysis

Reset Search

**Facility results**

CCN	NPI	Facility Name	Form ID#	Year	Network	Survey Status	Actions
123456	1234567890	ABC Dialysis	3100000075	2020	9	Missing	<a href="#">Add</a>

Page Size 10 Showing 1 to 1 of 1 results

« Prev 1 »

# Click Generate to Add Facility Form 2744

**EQRS** Dashboard Facilities ▼ Patients ▼ Reports Change organization ▼ Elizabeth Isabella ▼

**MANAGE FORM 2744** Help

## Add Facility Form 2744

Form 2744 ID: N/A Facility Name: ABC Dialysis Facility NPI: 1234567890 Network: 9 Survey Year: 2020

**Generate** **Save**

**Dialysis Patients** Collapse All

Patients Receiving Care Beginning of Survey Period		
(01) Incenter: 0	(02) Home: 0	(03) Total Fields 01 thru 02: 0

Additions During Survey Period	
<b>Incenter</b>	<b>Home</b>
(04A) Started for first time ever: 0	(04B) Started for first time ever: 0
(05A) Restarted: 0	(05B) Restarted: 0
(06A) Transferred from other dialysis unit: 0	(06B) Transferred from other dialysis unit: 0
(07A) Returned after transplantation: 0	(07B) Returned after transplantation: 0

# Successfully Generated Form 2744

## Edit Facility Form 2744 Help

Form 2744 ID: 3100000075 Facility Name: ABCDialysis Facility NPI: 1234567890 Network: 9 Survey Year: 2020

**Info**  
Successfully generated Form 2744.

**Generate** **Save**

[Collapse All](#)

### Dialysis Patients

Patients Receiving Care Beginning of Survey Period	
(01) Incenter: 0	(02) Home: 0
(03) Total Fields 01 thru 02: 0	

Additions During Survey Period	
<b>Incenter</b>	<b>Home</b>
(04A) Started for first time ever: 10	(04B) Started for first time ever: 1
(05A) Restarted: 1	(05B) Restarted: 0
(06A) Transferred from other dialysis unit: 8	(06B) Transferred from other dialysis unit: 1
(07A) Returned after transplantation: 1	(07B) Returned after transplantation: 0

Losses During Survey Period	
<b>Incenter</b>	<b>Home</b>
(08A) Deaths: 0	(08B) Deaths: 0
(09A) Recovered kidney function: 0	(09B) Recovered kidney function: 0
(10A) Received transplant: 0	(10B) Received transplant: 0
(11A) Transferred to other dialysis unit: 1	(11B) Transferred to other dialysis unit: 0

# Review Patients Receiving Care Beginning of Survey Period Section

Dialysis Patients		
Patients Receiving Care Beginning of Survey Period		
(01) Incenter: 1	(02) Home: 0	(03) Total Fields 01 thru 02: 1

# Review Additions During Survey Period Section

## Additions During Survey Period

### Incenter

(04A) Started for first time ever: 10

(05A) Restarted: 1

(06A) Transferred from other dialysis unit: 7

(07A) Returned after transplantation: 1

### Home

(04B) Started for first time ever: 1

(05B) Restarted: 0

(06B) Transferred from other dialysis unit: 1

(07B) Returned after transplantation: 0

# Review Losses During Survey Period Section

## Losses During Survey Period

### Incenter

(08A) Deaths: 0

(09A) Recovered kidney function: 0

(10A) Received transplant: 0

(11A) Transferred to other dialysis unit: 1

(12A) Discontinued dialysis: 1

(13A) Other (LTFU): 0

### Home

(08B) Deaths: 0

(09B) Recovered kidney function: 0

(10B) Received transplant: 0

(11B) Transferred to other dialysis unit: 0

(12B) Discontinued dialysis: 0

(13B) Other (LTFU): 0

# Review Patients Receiving Care at End of Survey Period Section

Patients Receiving Care at End of Survey Period		
<b>Incenter Dialysis</b>	<b>Self-Dialysis Training</b>	<b>Total Incenter Dialysis</b>
(14) Hemodialysis: 13	(16) Hemodialysis: 0	(20) Fields 14 thru 19: 17
(15) Other: 4	(17) CAPD: 0	
	(18) CCPD: 0	
	(19) Other: 0	
<b>Home Dialysis</b>		<b>Total Home Dialysis</b>
(21) Hemodialysis: 0		(25) Fields 21 thru 24: 2
(22) CAPD: 2		
(23) CCPD: 0		
(24) Other: 0		
		<b>Total Patients</b>
		(26) Fields 20 and 25: 19

# Review Patient Eligibility Status End of Survey Period Section

## Patient Eligibility Status End of Survey Period

(27) Currently enrolled in Medicare: 7

(28) Medicare application pending: 5

(29) Non-Medicare: 3

# Review Hemodialysis Patients Dialyzing More Than 4 Times Per Week Section

## Hemodialysis Patients Dialyzing More Than 4 Times Per Week

(30A) Setting Incenter Day: 0

(30B) Setting Home Day: 1

(31A) Setting Incenter Nocturnal: 1

(31B) Setting Home Nocturnal: 1

# Review Vocational Rehabilitation Section

## Vocational Rehabilitation

(32) Patients aged 18 through 64: 4

(33) Patients aged 65 and older: 14

(34) Patients receiving services from Voc Rehab: 0

(35) Patients Employed full-time or part-time: 4

(36) Patients attending school full-time or part-time: 0

# Enter Incenter Dialysis Treatment

## Incenter Dialysis Treatment (includes training treatments)

(37) Hemodialysis:

(38) Others:

**NOTE:** The following section (fields 37 and 38) should reflect all outpatient treatments given to ESRD patients including self-care training treatments and those provided to transients during the survey year. Please be certain to report treatments to correspond with patients counted at the end of the survey period in a particular modality. If a situation occurs where a patient is reported at the end of the survey period but, no treatments were provided, please explain why no treatments were provided in the Remarks section of the survey form. **DO NOT INCLUDE ACUTE TREATMENTS.**

### Hemodialysis

**Field 37: Outpatient Treatments.** Enter the number of staff-assisted treatments, training hemodialysis treatments and treatments performed by self-dialyzing patients, in-center, during the survey period.

### Other

**Field 38: Other Treatments.** Enter the number of all other types of treatments provided in-center. For all types of peritoneal dialysis training, report the number of days for which exchanges were provided. Do not report the number of exchanges and do not report days where no dialysis treatments or exchanges were furnished. For example, report the number of staff-assisted and training intermittent peritoneal (IPD) treatments, CAPD and CCPD training days and all other number of treatments performed by self-dialyzing patients or training patients, in-center, during the survey period.

# Enter Staffing as of December 31, 2020

Staffing				
	(39) # Full Time Staff	(40) # Part Time Staff	(41) # Open Full Time Positions	(42) # Open Part Time Positions
(a) RNs:	<input type="text" value="3"/>	<input type="text" value="2"/>	<input type="text" value="1"/>	<input type="text" value="3"/>
(b) LPN/LVNs:	<input type="text" value="2"/>	<input type="text" value="0"/>	<input type="text" value="2"/>	<input type="text" value="0"/>
(c) PCTs:	<input type="text" value="6"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
(d) APNs:	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
(e) Dietitians	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="0"/>
(f) Social Workers:	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="0"/>

# Review Errors, Enter Comments, Click Save

Remarks/Comments ^

**Status:** Draft  
**Date Generated:** 2020-12-22T19:44:03.365+0000 by test.sdammoju1

**Errors:**

- Error - The Total number of patients receiving care at the beginning of the survey period (field 03) cannot equal 0 if the facility has not closed.
- Error - The total number of patients receiving incenter hemodialysis (field 14) cannot be greater than the total number of incenter hemodialysis treatments including training (field 37). Hemodialysis total is incorrect.
- Error - The total number of patients receiving incenter other dialysis (field 15) cannot be greater than the total number of incenter other dialysis treatments including training (field 38). Other dialysis total is incorrect.
- Error - The total number of Medicare patients (fields 27, 28, 29) must equal the total number of patients (field 26).
- Error - The total number of frequent home hemodialysis patients (fields 30B and 31B) cannot be greater than the number of home hemodialysis patients (field 21). Frequent home hemodialysis patients total is incorrect.

**Comments:**

**Generate** **Save**

# Successfully Saved Form 2744



## Successful

Successfully saved Form 2744.

## View Facility Form 2744

Form 2744 ID: 3100000075 Facility Name: ABC Dialysis

Facility NPI: 1234567890 Network: 9 Survey Year: 2020

[Edit](#)

[Help](#)

[Collapse All](#)

### Dialysis Patients

#### Patients Receiving Care Beginning of Survey Period

(01) Incenter: 0

(02) Home: 0

(03) Total Fields 01 thru 02: 0

#### Additions During Survey Period

##### Incenter

(04A) Started for first time ever: 10

(05A) Restarted: 1

(06A) Transferred from other dialysis unit: 7

(07A) Returned after transplantation: 1

##### Home

(04B) Started for first time ever: 1

(05B) Restarted: 0

(06B) Transferred from other dialysis unit: 1

(07B) Returned after transplantation: 0

# Pop Quiz 1

The CMS-2744 pulls data from the following screens.  
(Select all that apply)

- Dashboard
- Facility Details
- Manage Clinical
- Admissions
- Action List
- Treatments
- Patient (Demographics)



# Summary: Generating and Saving a CMS-2744

1. Click the **Change Organization** button to ensure that the correct facility is selected.
2. Click the **Facilities** tab.
3. Click the **Form 2744** link.
4. Select the **Survey Year** and **Survey Status** and click **Search**.
5. Click the **Add** link in the *Actions* section.
6. Click the **Generate** button.
7. Review pre-populated data and enter **Treatment and Staffing** information.
8. Click the **Save** button.

# Editing an Existing CMS-2744



# Click the Form 2744 Link from the Facilities Tab



The screenshot displays the EQRS web application interface. At the top, a dark blue navigation bar contains the EQRS logo on the left and navigation links for Dashboard, Facilities, Patients, and Reports. On the right side of the navigation bar, there is a yellow button labeled 'Change organization' and a user profile icon for 'Emily Sofia'. The 'Facilities' dropdown menu is open, showing three options: 'Search facilities', 'Form 2744', and 'Personnel'. A red rectangular box highlights this dropdown menu, and a white mouse cursor is positioned over the 'Form 2744' option. Below the navigation bar, the main content area is divided into two columns. The left column contains a sidebar with sections for 'MANAGE ACCESS' (including 'My access', 'Request access', and 'Pending requests') and 'PROFILE' (including 'Profile information'). The right column features a large white card with the title 'CROWNWeb' and a blue link labeled 'View access'. Below the card, there is a text prompt: 'Click each application to view your approved roles and the organizations you have access to.'

# Enter the Desired Survey Year, Select Existing, and Click Search

MANAGE FORM 2744

## Manage Form 2744

[? Help](#)

Manage Form 2744

Status Change Updates

The ESRD Facility Survey form (CMS-2744) is used to capture and report facility and patient information related to the operation of each federally approved dialysis or transplant facility.

### Facility Search

Survey Year \*

Survey Status \*

Missing  Existing

Form 2744 Status

Search: \*

ABC Dialysis

Reset

Search

# Click the View Link

## Manage Form 2744

[Help](#)

The ESRD Facility Survey form (CMS-2744) is used to capture and report facility and patient information related to the operation of each federally approved dialysis or transplant facility.

### Facility Search

Survey Year \*

2020

Survey Status \*

Missing

Existing

Form 2744 Status

Search: \*

ABC Dialysis

Reset

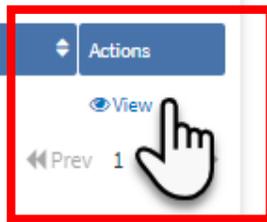
Search

### Facility results

CCN	NPI	Facility Name	Form ID#	Year	Network	Form 2744 Status	Actions
123456	1234567890	ABC Dialysis	3100000075	2020	9	Draft	<a href="#">View</a>

Page Size  
Showing 1 to 1 of 1 results

10



# Click the Edit Link

## View Facility Form 2744

Form 2744 ID: 3100000075 Facility Name: ABC Dialysis Facility NPI: 1234567890 Network: 9  
Survey Year: 2020

[Edit](#) [Help](#)

[Collapse All](#)

### Dialysis Patients

Patients Receiving Care Beginning of Survey Period		
(01) Incenter: 0	(02) Home: 0	(03) Total Fields 01 thru 02: 0

Additions During Survey Period	
<b>Incenter</b>	<b>Home</b>
(04A) Started for first time ever: 10	(04B) Started for first time ever: 1
(05A) Restarted: 1	(05B) Restarted: 0

# Click the Generate Button

## Edit Facility Form 2744 ? Help

Form 2744 ID: 3100000075 Facility Name: ABC Dialysis Facility NPI: 1234567890 Network: 9 Survey  
Year: 2020

**Generate** **Save**

Collapse All

### Dialysis Patients ^

Patients Receiving Care Beginning of Survey Period		
(01) Incenter: 0	(02) Home: 0	(03) Total Fields 01 thru 02: 0

Additions During Survey Period	
Incenter	Home
(04A) Started for first time ever: 10	(04B) Started for first time ever: 1

# Click the Save Button

Remarks/Comments ^

**Status:** Draft

**Date Generated:** 2020-12-29T17:24:39.303+0000 by test.uvtuser20

**Errors:**

Error - The total number of patients (field 26) must equal the sum of the patients receiving care at the beginning of the survey period (field 03) plus the additions during the survey period (fields 04A through 07B) minus the losses during the survey period (fields 08A through 13B).

**Comments:**

Generate Save



# Summary: Editing an Existing CMS-2744

1. Click the **Facilities** tab.
2. Click the **Form 2744** link.
3. Select the **Survey Year** and **Survey Status** and click **Search**.
4. Click the **View** link in the *Actions* section.
5. Click the **Edit** link.
6. Click the **Generate** button.
  - The pre-populated fields are automatically updated.
  - Make updates to the Treatment and Staffing fields (if needed).
7. Click the **Save** button.

# Submitting a CMS-2744



# Click the Form 2744 Link from the Facilities Tab

The screenshot displays the EQRS web application interface. At the top, a dark blue navigation bar contains the EQRS logo on the left and navigation links for Dashboard, Facilities, Patients, and Reports. On the right side of the navigation bar, there is a yellow button labeled 'Change organization' and a user profile icon for 'Emily Sofia'. The 'Facilities' dropdown menu is open, showing three options: 'Search facilities', 'Form 2744', and 'Personnel'. A red rectangular box highlights this dropdown menu, and a white mouse cursor is positioned over the 'Form 2744' option. Below the navigation bar, the main content area is divided into two sections. On the left is a sidebar with 'MANAGE ACCESS' and 'PROFILE' sections. The 'MANAGE ACCESS' section includes 'My access', 'Request access', and 'Pending requests'. The 'PROFILE' section includes 'Profile information'. The main content area features a large white card with the title 'CROWNWeb' and a blue link labeled 'View access'. Above this card, there is a heading 'Access' and a sub-heading 'Click each application to view your approved roles and the organizations you have access to.'

# Enter the Desired Survey Year, Select Existing, and Click Search

MANAGE FORM 2744

## Manage Form 2744

Help

Manage Form 2744

Status Change Updates

The ESRD Facility Survey form (CMS-2744) is used to capture and report facility and patient information related to the operation of each federally approved dialysis or transplant facility.

### Facility Search

Survey Year \*

Survey Status \*

Missing  Existing

Form 2744 Status

Search: \*

ABC Dialysis

Reset

Search

# Click the View Link

## Manage Form 2744

[Help](#)

The ESRD Facility Survey form (CMS-2744) is used to capture and report facility and patient information related to the operation of each federally approved dialysis or transplant facility.

### Facility Search

Survey Year \*

2020

Survey Status \*

Missing

Existing

Form 2744 Status

Search: \*

ABC Dialysis

Reset

Search

### Facility results

CCN	NPI	Facility Name	Form ID#	Year	Network	Form 2744 Status	Actions
123456	1234567890	ABC Dialysis	3100000075	2020	9	Draft	<a href="#">View</a>

Page Size  
Showing 1 to 1 of 1 results

10



# Click Submit For Review

Remarks/Comments ^

**Status:** Draft  
**Date Generated:** 2020-12-29T17:24:39.303+0000 by test.uvtuser20

**Submit for Review**



# Review Confirmation Dialog Box, Click Yes

The screenshot shows the EQRS interface for 'View Facility Form 2744'. The top navigation bar includes 'EQRS', 'Dashboard', 'Facilities', 'Patients', and 'Reports'. A user profile for 'Emily Sofia' is visible in the top right. The main content area displays form details: 'Form 2744 ID: 3100000075', 'Facility Name: ABC Dialysis', 'Facility NPI: 1234567890', 'Network: 9', and 'Survey Year: 2020'. There are 'Edit' and 'Help' buttons. A 'Dialysis Patients' section is expanded, showing data for 'Patients Receiving Care Beginning of Survey Period' and 'Additions During Survey Period'. A confirmation dialog box is overlaid in the center, asking 'Are you sure you want to submit this 2744 form for review?'. The dialog has a close button (x) in the top right, a 'No' button, and a 'Yes' button. A hand cursor is pointing at the 'Yes' button.

**EQRS** Dashboard Facilities Patients Reports Change organization Emily Sofia

**MANAGE FORM 2744**

Manage Form 2744  
Status Change Updates

## View Facility Form 2744

Form 2744 ID: 3100000075 Facility Name: ABC Dialysis Facility NPI: 1234567890 Network: 9 Survey Year: 2020

Edit Help

Collapse All

### Dialysis Patients

Patients Receiving Care Beginning of Survey Period

(01) Incenter: 0	(02) Home: 0	(03) Total Fields 01 thru 02: 0
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Additions During Survey Period

Incenter	Home
(04A) Started for first time ever: 1	(04B) Started for first time ever: 1
(05A) Restarted: 0	(05B) Restarted: 0
(06A) Transferred from other dialysis unit: 1	(06B) Transferred from other dialysis unit: 1
(07A) Returned after transplantation: 0	(07B) Returned after transplantation: 0

Losses During Survey Period

Incenter	Home
(08A) Deaths: 0	(08B) Deaths: 0
(09A) Recovered kidney function: 0	(09B) Recovered kidney function: 0
(10A) Received transplant: 0	(10B) Received transplant: 0

**Are you sure you want to submit this 2744 form for review?**

No Yes

# Successfully Submitted Form 2744



## Successful

Form 2744 has been successfully submitted to your in-scope network.

## View Facility Form 2744

Form 2744 ID: 3100000075 Facility Name: ABC Dialysis

Facility NPI: 1234567890 Network: 9 Survey Year: 2020

[Help](#)

[Collapse All](#)

### Dialysis Patients

#### Patients Receiving Care Beginning of Survey Period

(01) Incenter: 0

(02) Home: 0

(03) Total Fields 01 thru 02: 0

#### Additions During Survey Period

##### Incenter

(04A) Started for first time ever: 10

(05A) Restarted: 1

(06A) Transferred from other dialysis unit: 7

(07A) Returned after transplantation: 1

##### Home

(04B) Started for first time ever: 1

(05B) Restarted: 0

(06B) Transferred from other dialysis unit: 1

(07B) Returned after transplantation: 0

# Monitor the CMS-2744: Click Status Change Updates

The screenshot shows the EQRS (Electronic Quality Reporting System) interface for managing CMS-2744 forms. The top navigation bar includes 'EQRS', 'Dashboard', 'Facilities', 'Patients', and 'Reports'. A user profile for 'Emily Sofia' is visible in the top right. The main heading is 'Manage Form 2744', with a 'Help' link. Below the heading is a descriptive paragraph: 'The ESRD Facility Survey form (CMS-2744) is used to capture and report facility and patient information related to the operation of each federally approved dialysis or transplant facility.'

The left sidebar contains two menu items: 'Manage Form 2744' and 'Status Change Updates'. A red box highlights these items, and a hand cursor is pointing to 'Status Change Updates'. The main content area features a 'Facility Search' section with the following controls:

- Survey Year \***: A dropdown menu set to '2020'.
- Survey Status \***: Radio buttons for 'Missing' (selected) and 'Existing'.
- Search: \***: A text input field containing 'ABC Dialysis'.

Below the search controls are 'Reset' and 'Search' buttons. The 'Facility results' section shows a table with columns: CCN, NPI, Facility Name, Form ID#, Year, Network, Survey Status, and Actions. The table is currently empty, displaying 'No Results Found'. At the bottom, there is a 'Page Size' dropdown set to '10' and a 'Showing 0 results' indicator.

# Monitor the CMS-2744: Status

**Submitted for Review** - When the facility submits the CMS-2744 form for acceptance.

**Accepted** - The Network accepts the final version from the facility for approval.

**Rejected** - The Network rejects the CMS-2744 form and returns it to the facility for further updating.

**EQRS** Dashboard Facilities Patients Reports Change organization Emily Sofia

**MANAGE FORM 2744**

Manage Form 2744  
Status Change Updates

### Change Status Updates Form 2744

The ESRD Facility Survey Form (CMS-2744) is used to capture and report facility and patient information related to the operation of each federally approved dialysis or transplant facility. Collapse All

Submitted for Review Status: 1 Records

ID	Survey Year	Facility Name	CCN	NPI	Reason
3100000075	2020	ABC Dialysis	123456	1234567890	

Page Size: 10  
Showing 1 to 1 of 1 results

Accepted Status: 0 Records

ID	Survey Year	Facility Name	CCN	NPI	Reason
No Results Found					

Page Size: 10  
Showing 0 results

Rejected Status: 0 Records

ID	Survey Year	Facility Name	CCN	NPI	Reason
No Results Found					

Page Size: 10  
Showing 0 results

# Monitor the CMS-2744: Status (Continued)

**Finalized** - The Network approves the CMS-2744 form.

**Reopened** - CMS does not accept the finalized version from the Network and it is returned to the facility for further review.

The screenshot displays two data tables side-by-side, both showing 0 records. The top table is titled 'Finalized Status: 0 Records' and the bottom table is titled 'Re-opened Status: 0 Records'. Both tables have a header row with columns: ID, Survey Year, Facility Name, CCN, NPI, and Reason. Below each table, there is a 'Page Size' dropdown menu set to 10 and the text 'Showing 0 results'. Navigation buttons for 'Prev' and 'Next' are located at the bottom right of each table. Two red arrows point from the text on the left to the respective table headers.

# Pop Quiz 2

Who do you contact if you need assistance with finalizing your CMS-2744 form?

- EOCT
- ESRD Network
- CMS



# Summary: Submitting a CMS-2744

1. Click the **Facilities** tab.
2. Click the **Form 2744** link.
3. Select the **Survey Year** and **Survey Status** and click **Search**.
4. Click the **View** link in the *Actions* section.
5. Click the **Submit for Review** button.
6. Click **Yes** in the *Confirmation Dialog* box.
7. Monitor the status via the *Status Change Updates* screen.

# Submitting a CMS-2744B for a Transplant Center



# Access the Form 2744B

The steps to access a CMS-2744B form for transplant centers are the same as a CMS-2744A form for dialysis facilities:

1. Click the **Change Organization** button to ensure that the correct center is selected.
2. Click the **Facilities** tab.
3. Click the **Form 2744** link.
4. Select the **Survey Year** and **Survey Status** and click **Search**.
5. Click the **Add** link in the *Actions* section.

# Click the Generate Button

MANAGE FORM 2744

## Add Facility Form 2744

Help

Form 2744 ID: N/A Facility Name: ABC Transplant Center  
2020

Facility NPI: Network: 10 Survey Year:

Manage Form 2744

Status Change Updates

**Generate**

**Save**

Collapse All

### KIDNEY TRANSPLANTS PERFORMED - PATIENTS TRANSPLANTED AND DONOR TYPE

(43) Patients who received transplant at this facility: 0

**Eligibility Status of Patients Transplanted at this Facility During the Survey Period**

(44) Currently enrolled in Medicare: 0

(45) Medicare application pending: 0

(46) Non-Medicare U.S. Res: 0

(47) Non-Medicare Other: 0

# Review Pre-Populated Fields and Enter Patients Awaiting Transplant

## KIDNEY TRANSPLANTS PERFORMED - PATIENTS TRANSPLANTED AND DONOR TYPE

(43) Patients who received transplant at this facility: 1

### Eligibility Status of Patients Transplanted at this Facility During the Survey Period

(44) Currently enrolled in Medicare: 0

(45) Medicare application pending: 1

(46) Non-Medicare U.S. Res: 0

(47) Non-Medicare Other: 0

### Transplant Procedures Performed at This Facility

(48) Living Related Donor: 1

(49) Living Unrelated Donor: 0

(50) Deceased Donor: 0

(51) Total Fields 48 thru 50: 1

### Patients Awaiting Transplant

(52) Dialysis:

(53) Nondialysis:

# Review Remarks/Comments and Click Save

Remarks/Comments ^

**Status:** Draft  
**Date Generated:** 2020-12-29T18:47:01.960+0000 by test.uvtuser20

**Comments:**

**Generate** **Save**



# Click Submit for Review

Remarks/Comments 

**Status:** Draft

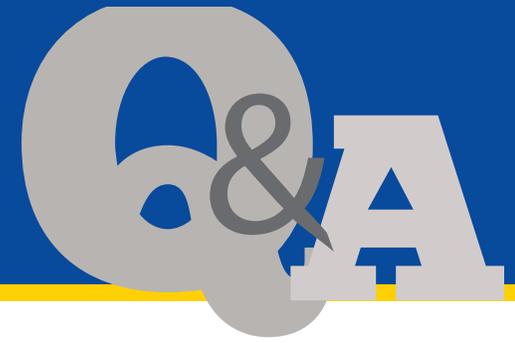
**Date Generated:** 2020-12-29T18:47:01.960+0000 by test.uvtuser20

**Submit for  
Review** 

# Summary: Submitting a CMS-2744B

1. Click the **Change Organization** button to ensure that the correct center is selected.
2. Click the **Facilities** tab.
3. Click the **Form 2744** link.
4. Select the **Survey Year** and **Survey Status** and click **Search**.
5. Click the **Add** link in the *Actions* section.
6. Click the **Generate** button.
7. Review pre-populated data and enter **Patients Awaiting Transplant** information.
8. Click the **Save** button.
9. Click the **Submit for Review** button.

# Questions



# For Further Information...

Help Me Form: <http://help.MyCROWNWeb.org>

Website: <http://www.MyCROWNWeb.org>

QualityNet Service Desk: 1-866-288-8912

QualityNet Service Desk Email: [qnetsupport-esrd@hcqis.org](mailto:qnetsupport-esrd@hcqis.org)

ESRD QIP Questions: [ESRD QIP ServiceNow Q&A Tool](#)

EQRS User Research: [EQRSUserResearch@cms.hhs.gov](mailto:EQRSUserResearch@cms.hhs.gov)

ESRD Network Map: <https://esrdncc.org/en/ESRD-network-map/>

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An evaluation will pop up in your browser when the session ends.

**Please follow the link and let us know what you think and what you would like to be covered in future Town Hall events, thank you!**

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