

Developing Health Literate Materials

October 13, 2022

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Continuing Education

- To complete the course, the learner must:
 - Watch the 60-minute webinar (live or recorded)
 - Complete evaluation & reflective questions
- After this course, the learner will:
 - Identify three (3) written communication patient barriers
 - Describe at least three (3) best practices to create or evaluate written patient education
 - Explain how to check written patient materials for readability levels



Continuing Education

- Nursing approved for 1.25 contact hours
 - Quality Insights is accredited as a provider of nursing continuing professional development by the American Nurses Credentialing Center's Commission on Accreditation

Social work

- The Maryland State Board of Social Work Examiners has approved Quality Insights Renal Network 5 to extend continuing education credit to participants who meet attendance requirements in the Network 5 region (Maryland, Virginia, West Virginia, and Washington, DC) and certifies that this program meets the criteria for 1 credit hour of Category I continuing education credit for social workers in the Network 5 region.
 - Participants must attend 100% of the entire event and be licensed in the Network 5 region.
 - Social work continuing education credits for regions outside of the Network 5 area have not been approved.



Continuing Education

- Also accepted for Certified Patient Care Technicians' (CPTCs) and Certified Hemodialysis Technicians' certificates
- Other disciplines can check their State Board to see if they accept ANCC credits
- Quality Insights has no further disclosures.



Definitions

Health literacy requires a variety of types of literacy skills.

- Written Literacy

• Understanding, evaluating, using, and engaging with written text to participate in the society, to achieve one's goals and to develop one's knowledge and potential (CDC, 2019).

Numeracy

• The ability to access, use, interpret, and communicate mathematical information and ideas, to engage in and manage mathematical demands of a range of situations in adult life (CDC, 2019).

Digital Literacy

 The ability to use information and communication technologies to find, evaluate, create, and communicate information, requiring both cognitive and technical skills American Library Association (ALA).



Readability of Written Patient Materials

- Comprehensive patient education is necessary for shared decision-making.
 - Patients use verbal conversations with providers AND published materials to enhance their understanding.
 - Research study
 - Mean readability grade levels ranged from 11th to 13th grade levels
 - 2.1% materials were at sixth grade reading level
 - 8.2% materials were at eighth grade level

Rooney, et al., 2021



Common Written Documentation Issues

- Too much information
- Paragraphs and multiple pages
- Not focused
- Reading level is high
- Medical jargon or scientific words
- Patients are overwhelmed or lose interest
- Confusing information

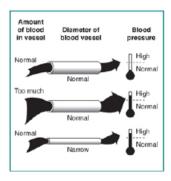


First Glance – What Issues Do You See?

High Blood Pressure & Kidney Disease

What is high blood pressure?

Blood pressure is the force of blood pushing against blood vessel walls as the heart pumps out blood, and high blood pressure, also called hypertension, is an increase in the amount of force that blood places on blood vessels as it moves through the body. Factors that can increase this force include higher blood volume due to extra fluid in the blood and blood vessels that are narrow, stiff, or clogged.



Blood pressure is the force of blood pushing against blood vessel walls as the heart pumps out blood.

Blood pressure test results are written with two numbers separated by a slash. For example, a health care provider will write a blood pressure result as 120/80. A health care provider will say this blood pressure result as "120 over 80." The top number is called the systolic pressure and represents the pressure as the heart beats and pushes blood through the blood vessels. The bottom number is called the diastolic pressure and represents the pressure as blood vessels relax between heartbeats.

Most people without chronic health conditions have a normal blood pressure if it stays below 120/80. Prehypertension is a systolic pressure of 120 to 139 or a diastolic pressure of 80 to 89.

Urine Tests

Dipstick test for albumin. A dipstick test performed on a urine sample can detect the presence of albumin in the urine. Albumin is a protein in the blood that can pass into the urine when the kidneys are damaged. A patient collects the urine sample in a special container in a health care provider's office or a commercial facility. The office or facility tests the sample onsite or sends it to a lab for analysis. For the test, a nurse or technician places a strip of chemically treated paper, called a dipstick, into the urine. Patches on the dipstick change color when blood or protein is present in urine.

Urine albumin-to-creatinine ratio. A health care provider uses the albumin and creatinine measurement to determine the ratio between the albumin and creatinine in the urine. Creatinine is a waste product in the blood that is filtered in the kidneys and excreted in the urine. A urine albumin-to-creatinine ratio above 30 mg/g may be a sign of kidney disease.

Blood Test

A blood test involves having blood drawn at a health care provider's office or a commercial facility and sending the sample to a lab for analysis. A health care provider may order a blood test to estimate how much blood the kidneys filter each minute, called the estimated glomerular filtration rate (eGFR). The results of the test indicate the following:

- · eGFR of 60 or above is in the normal range
- · eGFR below 60 may indicate kidney damage
- · eGFR of 15 or below may indicate kidney failure

Get Screened for Kidney Disease

Kidney disease, when found early, can be treated to prevent more serious disease and other complications. The National Kidney Foundation recommends people with high blood pressure receive the following regular screenings:

- · blood pressure tests
- · urine albumin
- eGFR

Health care providers will help determine how often people with high blood pressure should be screened.



Where to start?

- Use the checklist handout
- Limit the number of messages (3-4 per document)
 - Needs to know and do
 - One message at a time
 - Short long lists (3-7 items) with bullets
- Write text that you want on the handout in Word

Checklist for Promoting Health Literacy and Guidelines for Written Materials

Set out your objective

- ✓ Define what outcome you need
- Do not aim for more than one or two educational objectives
- ✓ Explain the purpose of all written material from the patient's viewpoint
- ✓ Limit the content
- ✓ Emphasize what you want the patient to DO rather than just KNOW.
- ✓ Be specific

Engage the reader/viewer

- ✓ Relate materials to the patient's own experience
- ✓ Create interaction
- ✓ Tell stories to motivate people
- ✓ Provide a familiar context
- ✓ Make documents suitable for culture, age and identity

Make it easy to listen, read or watch

- ✓ Use short words
- ✓ Break up long sentences
- ✓ Avoid unfamiliar words and jargon
- ✓ Give a clear action message
- ✓ Use an active, not passive, voice
- ✓ Break up complex topics

Make it look easy to read

- ✓ No dense text
- ✓ Use cueing to direct the reader to key points
- ✓ Use large type, especially for older people
- ✓ Use sharp contrast



Another Example

Understanding your lab values

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Albumin and normalized protein nitrogen appearance (nPNA) are measures of your nutritional health. They tell whether you are getting enough protein and calories from your diet.

Average daily weight gain is the amount of fluid weight you gain each day between dialysis treatments. If you do not follow your fluid and salt limits between treatments, you may gain too much fluid weight.

Calcium and phosphorus are two minerals that are important for bone health. If they get out of balance, the parathyroid glands start making more PTH. High PTH can lead to loss of calcium from the bones, and increased risk of heart and blood vessel disease.

Glomerular filtration rate (GFR) is an estimate of how well your kidneys are working. Your GFR can be estimated from a math equation using the results of your blood creatinine test, your age, gender, and race.

Hemoglobin is the part of red blood cells that carries oxygen to your tissues. If your number is too low, you have anemia, and you will need to take one or more medicines to raise the red blood cell level in your body.

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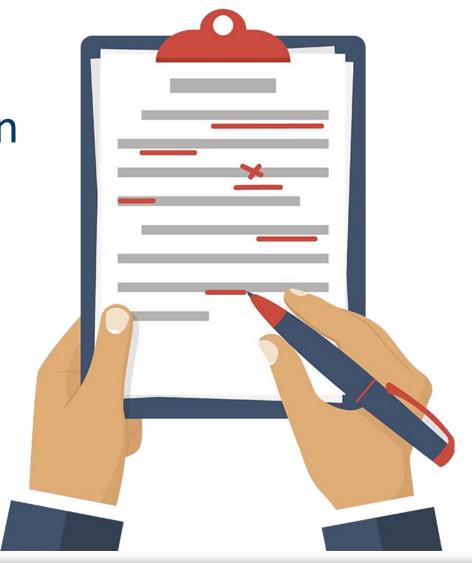
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Next Steps

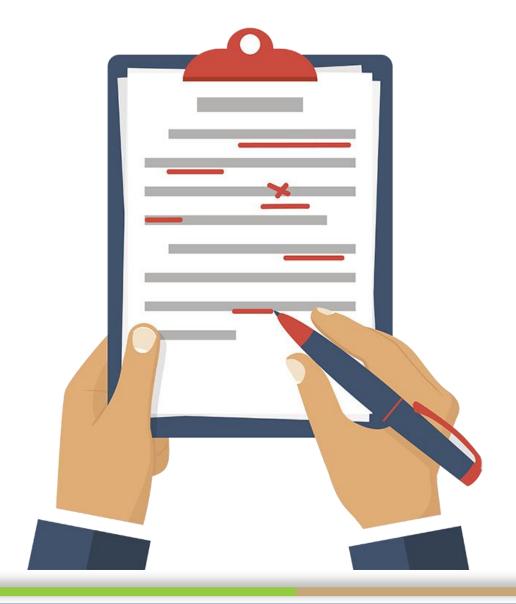
- Edit out unnecessary information
- Provide the most important information first
- Keep it short
- Be consistent with words





Keep Editing

- Identify words that are polysyllable words (3 or more) and try to replace if possible
 - Med-i-ca-tions
 - Hemo-di-al-ysis & Di-al-y-sis
 - Rec-om-men-da-tion & Rec-om-men-ded
 - Phy-si-cian & Prac-ti-tion-er





Words Matter

- Show respect and value (don't preach)
- Tell the patient what they will gain from understanding and using the materials
- Use conversational vs. formal written language
- State actions the patient needs to do
 - Use active voice
 - Focus on the positive vs. negative
 - Offer small, practical steps, or examples



Be Cautious...

- Avoid unnecessary abbreviations or acronyms
- Limit medical jargon or scientific language
- Curb the use of symbols
- Avoid use of statistics (use words like "half")



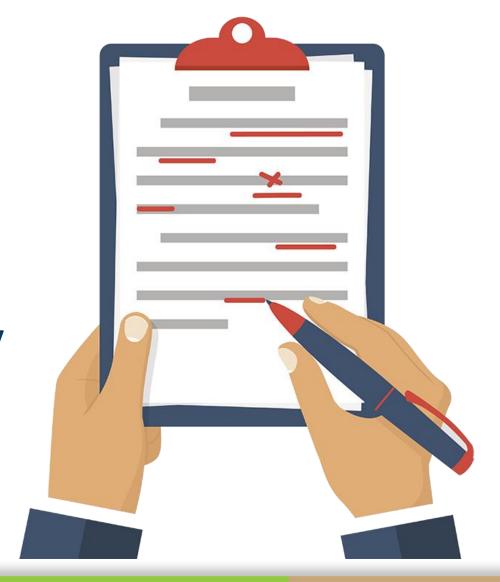
More than 1 in 7

15% of US adults are estimated to have chronic kidney disease, that is about 37 million people.



More Editing

- Edit the text in Word without images or design
- Check readability level
- Edit again and check readability level





Readability Assessments

- Formulas calculate score of reading or grade levels
 - Key areas are syllables, length of sentences
 - Many score by U.S. school grades
- Numerous <u>free key tools</u> for assessing reading level
 - Flesch-Kincaid Grade Level (U.S. school grade levels)
 - Flesch-Kincaid Reading Ease
 - Simple Measures of Gobbledygook (SMOG) Index

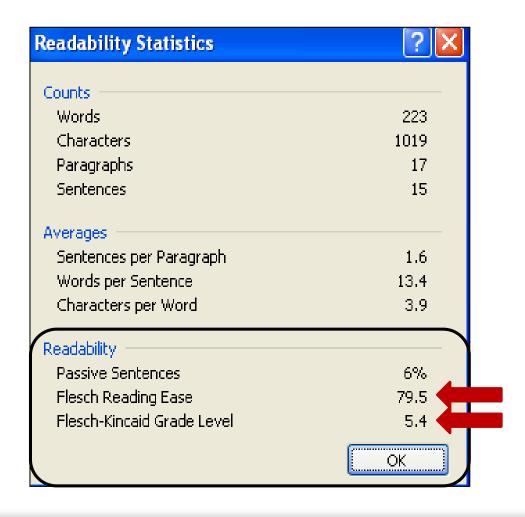


Flesch-Kincaid

- Microsoft Word option
 - Must initially set the feature
 - Click on "File" tab
 - Locate Word "Options" button
 - Click on "Proofing"
 - Check the option for "Show readability statistics" & click OK
 - To check scoring, run "Spell Check" and at the end a report will be provided



Flesch-Kincaid



Reading Ease

— 90-100 : Very Easy

- 80-89 : Easy

— 70-79 : Fairly Easy

60-69 : Standard

- 50-59 : Fairly Difficult

- 30-49 : Difficult

– 0-29 : Very Confusing

Grade Level

Aim for 5th- 6th grade



SMOG

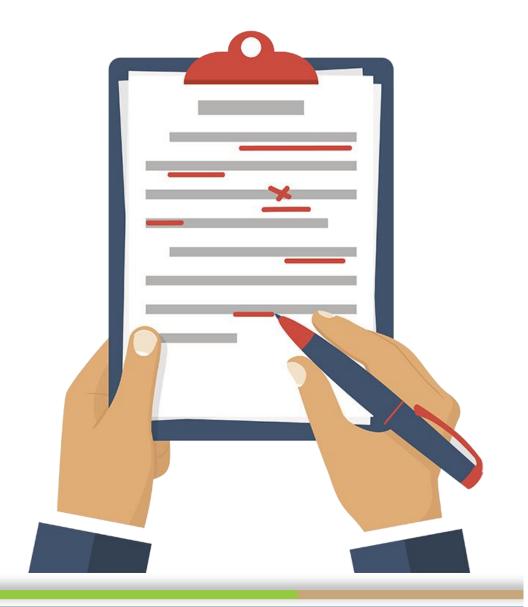
- SMOG Conversion Table
- Free online tools
 - Drop plain text or file into the tool and auto calculate

SMOG	Conversion Table
Total Polysyllabic Word Count	Approximate Grade Level (+1.5 Grades)
1 - 6	5
7 - 12	6
13 - 20	7
21 - 30	8
31 - 42	9
43 - 56	10
57 - 72	11
73 - 90	12
91 - 110	13
111 - 132	14
133 - 156	15
157 - 182	16
183 - 210	17
211 - 240	18



Next Steps

- Edit to the appropriate grade level
- Choose font, paper color
- Add appropriate images or design
- Test with applicable patients





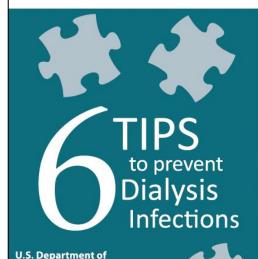
Visual Considerations

- Appropriate punctuation
- Subtitles or headers if using a lot of text
- Boxes or sections
- Dark letters on light colored paper
- White space
- Meaningful pictures/images
 - Culturally appropriate



What looks good with this handout?

Patients with Catheters



www.cdc.gov/ckd www.cdc.gov/dialysis/patient

Health and Human Services Centers for Disease

Control and Prevention



Catheters have a higher risk of infection. Ask your doctor about getting a fistula or graft instead.



Learn how to take care of the catheter at home. Do not get it wet.



Wash your hands often, especially before and after dialysis treatment.

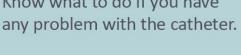


Know the steps your healthcare providers should take when using the catheter for treatment.



Know what to do if you have

Know the signs and symptoms of infection and what to do if you think you might have an infection.





Let's Talk Fonts

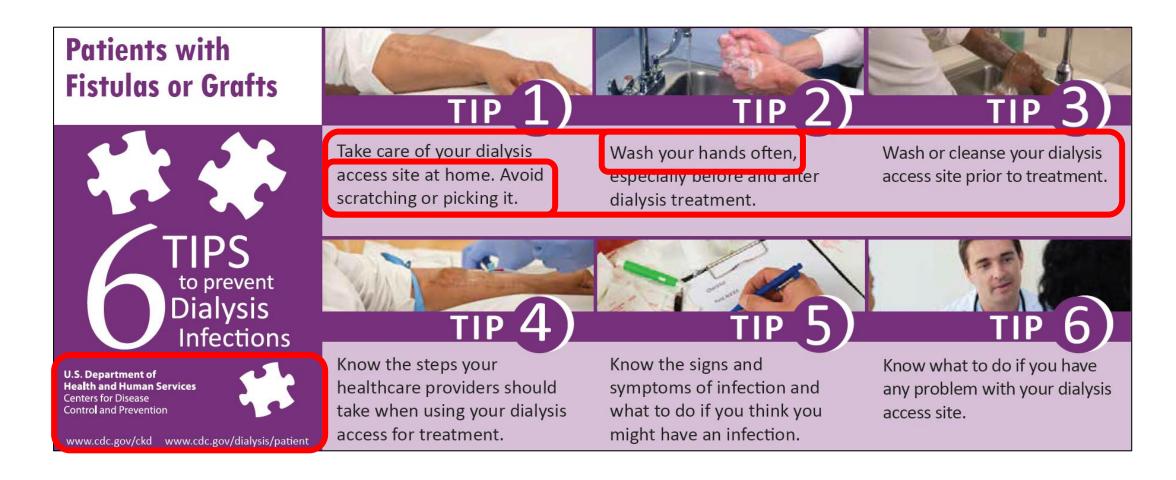
- Font size (12-14 points)
- Font style

more

- Serif fonts are best
- Serin Tollis are best
 Times New Roman, Cambria, Garamond, Georgia, plus
- Bold type to emphasize key words or phrases
 - Limit italics or underlining
 - Avoid ALL CAPS



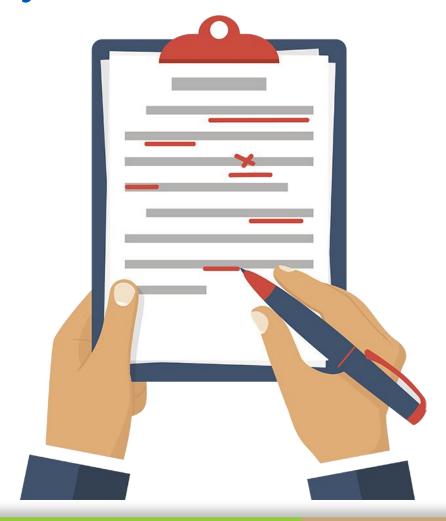
How are these fonts?





Review with Health Literacy Lens

- Test with applicable patients
- Edit as needed





Do you need translation versions?

ZONE Tool: High Blood Pressure Management Also available in other languages. ALL CLEAR (GOAL) Doing Great! · High blood pressure usually does NOT · Your symptoms are under control have any symptoms Actions: · No headaches, nose bleeds o Take medicines as ordered o Check blood pressure, if able Blood pressure is within goal of: Keep all doctor appointments o Keep weight under control systolic (top number) Exercise o Follow healthy eating habits diastolic (bottom number) Keep exercising WARNING Act Today! If you have <u>any</u> of the following: You may need your medicines · Repeated blood pressures outside of your changed normal range Actions: · Ringing in the ears Stop vigorous exercise Call your home health nurse: (agency's phone number) o Or call your doctor: (doctor's phone number) EMERGENCY Act NOW! · Severe headache or nosebleed · You need to be seen by a doctor · Lightheadedness or heart racing right away! Actions: Severe anxiety Call your doctor: · Severe trouble breathing · Sudden numbness or weakness of the face, arm, or leg (doctor's phone number) · Sudden confusion, trouble speaking, or o Or call 911 or go to the understanding Emergency Department. · Sudden trouble seeing in one or both eyes Sudden trouble walking, dizziness, loss of balance or coordination References: ACC/AHA, 2017; AHA, 2012; NHLBI, 2012; Go, et al., 2013

Herramienta ZONE: Control de la presión arterial alta También disponible en otros idiomas. TODO BIEN (META) :Está haciéndolo bien! · La presión arterial alta por lo general Sus síntomas están bajo control. NO tiene ningún síntoma Acciones: Sin dolores de cabeza, hemorragias - Tome los medicamentos según lo La presión arterial está dentro de la - Revise la presión arterial, si puede meta de: Asista a todas las citas médicas sistólica (número superior) - Mantenga su peso bajo control - Eiercicio diastólica (número inferior) Siga hábitos alimenticios saludables Siga haciendo ejercicio ADVERTENCIA Actúe hoy! Si tiene alguno de los siguientes: Es posible que necesite cambiar sus · Presiones sanguíneas repetidas fuera medicamentos AMARILLA de su rango normal Acciones: Zumbido en los oídos - Deje de hacer ejercicio vigoroso - Llame a su enfermera de salud en el (número de teléfono de la agencia) - O llame a su médico: (número de teléfono del médico) EMERGENCIA :Actúe ahora! Dolor de cabeza severo o hemorragia ¡Necesita que lo vea un médico de inmediato! Mareo o corazón acelerado Acciones: Ansiedad severa - Llame a su médico: Dificultad severa para respirar Entumecimiento o debilidad repentina (número de teléfono del médico) de la cara, el brazo o la pierna O llame al 911 o vava al Servicio de Confusión repentina, dificultad para Emergencias. hablar o comprensión Problemas repentinos al ver con uno o Problemas repentinos para caminar, mareos, pérdida del equilibrio o coordinación Referencias: ACC / AHA, 2017; AHA, 2012; NHLBI, 2012; Go, et al., 2013



Translation Tips

- Use culturally appropriate pictures
- Select your translator carefully
 - Use a certified <u>medical</u> translation organization
 - Don't use free online translation applications to translate your documents
- Check the translated material
 - Use back-translation
 - Pass the translated material through an online application to see how it translates back to English
 - Test materials with appropriate patients



Search for Health Literate Tools





What could be improved?

If you need to limit potassium

Potassium is a mineral that helps keep your heart and muscles working properly.

Why limit potassium?

Having too much potassium in your blood can cause:

- muscle weakness
- · irregular heartbeat

How much is okay to eat?

Your doctor recommends eating less than:

mg per day.

READ FOOD LABELS

to find the best choice for your diet

Serving size tells you what a single portion is.

Nutrition Facts Serving Size 6 crackers (28g) Servings Per Container About 1 Saturated Fat 1g Trans Fat 0g Polyunsaturated 2,5g Monounsaturated Fat 1g Cholesterol Omg Sodium 180mg Potassium 110mg Total Carbohydrate 19g 6% Dietary Fiber 3g Sugars 0g

Vitamin A 0% · Vitamin C 0% Calcium 0% + Iron 4% Phosphorous 10%

INGREDIENTS: WHOLE WHEAT, SOYBEAN AND/OR PALM OF, SALT, CONTAINS: WHEAT,

Inpredients are listed in order by weight, with the item of the most weight listed first. If potassium chloride is in the ingredient list, it has a high potassium content.

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Servings per container lists how many portions per container.

% Daily value is based on a 2,000 calorie daily diet. This number helps you know if a food is high or low in a nutrient, even if you eat more than 2,000 calories.

Potassium is not required to be listed by law. It is listed here, but it may not be listed even if the product contains potassium.

% of potassium means:

- . Low = Under 100 mg or less than 3%
- Medium = 101-200 mg
- High = 201-300 mg or 6-9%
- Very High = Over 300 mg or over 9%

USE HEALTHY TIPS to shop, plan and prepare meals with less potassium

- . Don't drink or use liquid from canned fruits, vegetables,
- · Eat a variety of foods, but in moderation.
- · Serving size is very important. Almost all foods have some potassium. A large amount of a low-potassium food can turn into a high-potassium food.

- · Choose restaurants best suited to your diet or where food is made to order. Call ahead and explain that you are following a special diet. Ask about the menu and how their food is prepared. Many restaurants have websites with menus posted
- To have more choices when eating out, avoid higherpotassium fruits and vegetables during the day beforehand.
- · Choose starches and vegetables that are lower in potassium (such as rice, noodles and green beans).
- · Avoid french fries and other fried potatoes.
- For desserts:
- Choose desserts with simple preparations to avoid "hidden" phosphorus and potassium.
- Avoid desserts with chocolate, cream cheese, ice cream or nuts - they are high in potassium and phosphorus.

Ethnic foods

For Chinese food

 Choose lower-potassium vegetables such as snow peas. string beans, water chestnuts, bean sprouts and bok chov.

For Mexican food

- Be cautious Mexican food may be high in potassium.
- Beware of salsa. Salsa verde is a green sauce but is made of green tomatoes. Best choices: salsas made of chili peppers without tomatoes added.
- Avoid beans and rice. (Beans are high in potassium.)
- · Avoid guacamole. It is made from avocados, which are high

· Avoid tornato sauces. Tornatoes are high in potassium, but pasta is served with many sauces that are not tomato-based. If you must select a dish with tomato sauce, ask that it be served on the side.

For Soul food

- · Be cautious Soul food is often high in potassium. Avoid black-eyed peas, dried beans, cooked greens, spinach,
- yams, and sweet potato pie. All are high in potassium.
- Best choices? Fried chicken (no skin), corn, string beans or okra, wilted lettuce, corn bread or dinner rolls.

What are high-potassium foods?

- · Bananas, melons, oranges, nectarines, kiwi, mango, papaya, prunes, pomegranate
- . Dates, dried fruits, dried figs

- · Avocados, broccoli, brussels sprouts, sweet potatoes, parsnips, pumpkin, vegetable juices, white potatoes, winter squash
- · Tornato and tornato-based products
- · Deep-colored and leafy green vegetables (such as spinach or swiss chard)
- Dried beans and peas, black beans, refried beans, baked beans, lentils, legumes

- · Milk, yogurt
- · Nuts and seeds
- . Bran and bran products

. Chocolate, granola, molasses, peanut butter · Salt substitutes

What are lower-potassium foods?

· Apple, blueberries, cranberries, grapes, grapefruit, peaches, pears, pineapple, raspberries

· Asparagus, cabbage, carrots, celery, corn, cucumber, eggplant, green or wax beans, green peas or beans, lettuce (iceberg), onions, radishes, turnips, water chestnuts

- · Rice, noodles, pasta, bread and bread products (not whole grains)
- · Angel cake, yellow cake, pies without chocolate or high-potassium fruit, cookies without nuts or chocolate

What is a common serving size?

FOOD GROUPS	SERVING SIZES
Meat, fish or poultry	
Meats, poultry, fish	1 oz cooked
Dairy	
Milk or milk substitute	4 oz or 1/2 cup
Egg	1 egg or 1/4 cup egg substitute
Cheese	1 oz
Grains	
Cooked pasta, rice	1/3 cup
Cereal, cooked	1/2 cup
Cereal, ready to eat	1 cup
Bread	1 slice
Hamburger bun	1/2 bun
Vegetables	
Cooked	1/2 cup
Raw	1 medium or 1 cup cut up
Juices	4 oz or 1/2 cup

FOOD GROUPS	SERVING SIZES
Fruits	
Fresh	1 small or 1/2 large
Canned or frozen fruit	1/2 cup
Juices	4 oz or 1/2 cup
Berries	1 cup
Grapes, cherries	12
Dried fruit	1/4 cup
Fats and oils	
Oils, margarine	1 teaspoon
Mayonnaise	1 tablespoon
Salad dressing	2 tablespoons
Sweets	
Cookie	1 cookie
lce cream, sorbet, gelatin	1/2 cup
Cake, 2 x 2 inches	1 piece
Fruit pie	1/6 of 8-inch pie
Sugar, jelly, jarn	1 tablespoon
Nuts, seeds, and legumes	
Nuts	1/4 cup or 1 oz
Seeds	2 tablespoons
Legumes, dry beans, peas, cooked	1/2 cup
Peanut butter	2 tablespoons



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Amount Per Serving
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% Duity Value*
Total Fat 4,5g 7%
Saturated Fat 1g 5%

Trans Fat 0g
Polyunsaturated 2,5g
Monounsaturated Fat 1g
Cholesterol 0mg 0%
Sodium 180mg 8%

 Potassium 110mg
 3%

 Total Carbohydrate 19g
 6%

 Dietary Fiber 3g
 12%

 Sugars 0g
 Postale 2g

Protein 3g

Vitamin A 0% - Vitamin C 0%
Calcium 0% - Iron 4%
Phosphorous 10%

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At restaurants

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For Italian food

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For Soul food

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- Best choices? Fried chicken (no skin), corn, string beans or okra, wilted lettuce, corn bread or dinner rolls.



Summary

- Less is best
- Lead with most important message
- Edit Edit Edit
- Check readability level
- Fonts matter
- Test it
- Translate



Resources

- Advancing Health Literacy in the Kidney Disease
 Community course (Quality Insights)
- Handouts:
 - Checklist for Promoting Health Literacy and Guidelines for Written Materials
 - Resource Handout

References

- Centers for Disease Control and Prevention. (2020). <u>Health Literacy</u>.
- Centers for Disease Control and Prevention. (2020). <u>Health literacy basics</u>.
- Centers for Disease Control and Prevention. (2019). <u>Health literacy resources.</u>
- Centers for Disease Control and Prevention. (2019). Health literacy website.
- Centers for Disease Control and Prevention. (2009). <u>Simply Put A guide for creating easy-to-understand materials</u>.
- Rooney, et al. (2021). <u>Readability of patient education materials from high-impact medical journals: A 20-year analysis.</u>
- U.S. Department of Health and Human Services. (2020). <u>Healthy People 2030</u> <u>health literacy definitions.</u>



Evaluation

- Developing Health Literate
 Materials: A How-to Guide
 - Evaluation:www.surveymonkey.com/r/WPC9CRB
 - Copy link after submitting survey to get your certificate with continuing education credits.



QR Code

Activate the camera on your smart phone and scan this QR code to link to the **evaluation.**



Questions?

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Thank you.



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